



Executive Cabinet Agenda
Monday, December 1, 2025. 9:00 AM
Alumni Room

Members:

- Dr. Zahi Atallah (remote)
- Gail Raasakka or Katie Renville (Non-Voting Member) – Kirby Lund
- Hunter Berg
- Harrison Lucas
- Alex Herman
- Dr. Bernell Hirning

- Jenae Hunter (Non-Voting Member) - absent
- Megan Kasner
- Travis Kitchens
- Brittany Mayo
- John Mercer
- Keith Olson
- Deb Halvorson
- Jim Bervig

Action Item

- 1) Minutes' approval for November 17
 - a. Motion to approve by Keith Olson, Second by Travis Kitchens
- 2) Agenda additions and approval
 - a. No additions, motion to approve by Keith Olson, Second by Travis Kitchens

Running Agenda

- 1) Enrollment/Recruitment (Megan)
 - a. Spring enrollment has stagnated
 - b. Discussion about how to head of procrastination in the future
 - c. Additional Spring Enrollment event scheduled for 12/10
- 2) Capital Project
 - a. Grand Opening & Donor Event
 - i. Donor Event Happy Hour 5/7 at 6pm, Ribbon Cutting/Grand Opening 5/8 11:30am-1:30pm
 - ii. Dr. Hirning approves alcohol at the Donor Event and Ribbon Cutting (if necessary)
- 3) Legislative Update
- 4) Personnel/Job Posting Updates
- 5) General Updates
 - a. Last Friday of semester (12/19) President's Lunch.
 - i. Teton Lounge, after updates and lunch, everyone will be dismissed for the day
 - ii. Byron/Teton Grill team to cater
 - b. Massage/Nursing Backfill final meeting last Friday
 - c. Next Cabinet, 12/15, tentative move to Tuesday 12/16

Agenda

1. Policy 500 Section
 - a. 512.06 Student Driver and Use of State Fleet
 - i. Tabled from last meeting, currently with Carol for review. (tabled)

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2. Policy 700 section
 - a. 703.11 Early Retirement
 - i. Tabled for Harrison to look at early retirement contracts
 3. Policy 800 Section
 - a. 802.74 Identity Theft Prevention
 - i. Tabled, waiting on recommendations from John.

Department updates